

Seville Township Library Board Meeting Minutes

January 13, 2026

The meeting was called to order at 4:32 p.m. with board members Judy Zimmerman, Randy Bard, Sharon Stebelton, Becky Fleury, Renee Shaver, and Library Director Justine Peterson.

2. **Motion** by Randy with support from Becky to accept the minutes. **Approved.**

3. **Motion** by Randy with support from Sharon to accept treasury report. **Approved.**

4. No public commentary.

5. **Motion** by Judy with support from Becky to accept Librarian's Report. **Approved.**

6. *Old Business:*

a. Boge, Wybenga & Bradley (BWB) called with approximate \$200.00 set up cost plus approximate \$50-\$70 monthly fee. Richards & McDougal (RM) called with approximate setup cost of \$700 plus monthly fee of approximately \$200.00. **Motion** by Becky with support from Judy to enter into agreement with BWB as first choice, and RM as second choice. We request written verification of services, cost, and knowledge of bimonthly reports for library board meetings. **Approved.**

b. Window Install update: window is on order

c. Window design update: **Motion** by Randy with support from Becky to approve design. **Approved.**

d. Check signatures updated with Randy, Allison and Justine.

7. *New Business:*

a. *Budget Amendment:* Line Item transfers; **Motion** by Judy with support from Becky for the following: \$1500 from StoryWalk to Misc. Repairs; \$519 from Furniture to Misc. Repair; \$335 from MLA to Annual Co-Op Library Meeting; \$30 from Coffee to TEC Services; \$12,020 from BSA to Payroll Taxes. **Approved.**

8. *Agenda Addition:* **Motion** by Randy with support from Sharon to include a consult from Allison to amend budget as needed and add up to \$3000 to cover cost of Accountant prior to budget finalization. **Approved.**

Motion by Judy with support from Randy to adjourn at 5:46 p.m. **Approved.**

Next Meeting: March 10, 2026 at 4:30 p.m.— Annual Budget Meeting & Regular Meeting
Minutes by Renee Shaver