

Seville Township Library Special Meeting

April 15, 2025

1. Meeting called to order at 4:40 p.m. with board members Becky Fleury, Randy Bard, Sharon Stebelton, Judy Zimmerman, Allison Dunlap, Renee Shaver, and Library Director Justine Peterson.

2. Public Commentary: None

3. New Business:

a) Reviewed Agency Agreement and Lease Agreement between Seville Township and the Library.

Proposed:

OMIT: *As part of the duties as Fiscal Agent, the Township shall be required to perform all payroll tasks for the employees working at the Library. (Seville Township Library's payroll is no longer processed by the Township.)*

REINFORCE: *The Township shall provide the Library a copy of the bank statement at the time they are received by the Township.*

AMEND TO INCLUDE: *The Township shall provide the Library with a copy of all invoices that require Library payment... prior to the payment date.*

Motion by Allison with support from Randy to write a letter from the Library Board addressing the above concerns. The Letter will be reviewed by our lawyer prior to sending it to the township. **Approved.**

Motion by Judy with support from Becky to adjourn at 6:06 p.m. **Approved.**