

Seville Township Library Board Minutes

May 24, 2022

Meeting called to order at 4:32 p.m. Board members Becky Fleury, Sharon Stebelton, Allison Dunlap, Renee Shaver; Library Director Justine Peterson, and Seville Township Clerk Jennifer Balcom present.

2. **Motion** by Allison with support from Becky to accept minutes from 5-24-22 as presented. **Approved**

3. **Motion** by Becky with support from Allison to accept financial report as presented. **Approved.**

4. No Public commentary.

5. **Motion** by Allison with support from Becky to accept Librarians report as presented. **Approved.**

6. The 04/19/2022 Strategic Planning Committee report presented by Allison. The Library will have an information booth at Sumner Days on 08/21/2022. The Seed Library has been well-received. The Library provided refreshments for Township Cemetery Cleanup Day 04/30/2022. Policy, Procedure, & Library Guides were reviewed. The next committee meeting is scheduled for 06/21/2022.

7. Old Business:

a) **Motion** by Becky with support from Allison to accept contract from Dependable Mowing for lawn maintenance from April 15—October 15, 2022 in the amount of \$35.00/mow. **Approved**

8. New Business:

a) **Motion** by Allison with support from Becky to regrettably accept Jennifer Balcom's resignation from the board. **Approved.**

b) Library Board election forms were distributed and explained by Seville Township Clerk.

c) **Motion** by Sharon with support from Becky to accept recommended Library Policy Updates. **Approved.**

d) **Motion** by Allison with support from Becky to approve Joint Library Service/ Library Board contract between Seville Township and Sumner Township. **Approved.**

e) Proposed Lease Agreement tabled until July Board Meeting.

f) Fiscal Agreement tabled until we hear back from Seville Township Board.

g) Replacement or Repainting of Library Quilt Block tabled until we have received a \$\$\$ quote

h) Justine submits request for September time off.

9. Agenda Additions: Motion by Becky with support from Allison for Resolution to Confirm Establishment of Library Board & Provide for Elections of Board Members: **Approved.**

Motion by Allison w/support from Becky to adjourn at 6:18 p.m.

NEXT MEETING JULY 5, 2022 @ 4:30