

Seville Township Library Board Minutes 9-7-2021

The meeting was called to order at 4:10pm. Present were board members Becky Fleury, Randy Bard, Allison Dunlap, Jennifer Balcom, Renee Shaver and Library Director Justine Peterson.

Motion by Allison with support from Randy to approve the *board minutes* as presented. **Approved**

Motion by Randy with support from Allison to approve *the financial report* as presented. **Approved.**

Public Commentary: Jennifer Balcom is our new Seville Township Board Clerk.

Librarians Report: **Motion** by Becky with support from Randy to accept *the librarians report* as presented. **Approved.**

Old Business:

- a. The Bathroom remodel is complete thanks to the Tootie Loomis Memorial Fund.
- b. Library Hour change: **Motion** by Becky with support from Jennifer to change our Hours on a trail basis for the month of October. Saturday hours will be 10am-1pm. Effective October 2, 2021. Wednesday hours will be 12:00noon to 6pm. Effective October 6, 2021. **Approved.**

New Business:

- a. Bank Change: our accounts will be moved from Huntington Bank|TCF to Commerical Bank. CD's will follow upon maturity.
- b. Building Maintenance: Exit lights have been installed. It was suggested to keep looking for a small hot water heater that will work in the bathroom, and develop a building improvement plan. **Motion** by Randy with support from Jennifer to purchase shiplap for use as needed. **Approved.**
- c. Library Staff: Justine will be on Vacation for 2 Weeks starting September 10, 2021 – September 21, 2021; and will be attending a conference in Cadillac on September 22, 2021. Mara will work Wednesday, Thursday and Fridays. Dillion will cover Monday and Tuesdays.

Agenda Additions:

- a. The board accepted with regret the resignation of board member Deb Powell. It was agreed we ask her again the next time we have a vacancy.
- b. **Motion** by Allison with support from Becky to have the board chairperson sign the Legal Representation Waiver letter from Anne Seuryneck Attorney with Foster, Swift, Collins & Smith PC. Renee will notify Anne of our shared library board member with the township prior to signature. **Approved with Abstention by Jennifer Balcom.**

Reminder: **10-13-21 @5:30pm: Joint meeting w/ the Library &Township at the Township Hall**

11-9-21 @ 4pm Next Library Board Meeting.

Motion by Randy with support from Becky to adjourn at 6pm. **Approved.** Minutes by Renee Shaver

