

Seville Township Library Board Minutes: November 9, 2021

The meeting was called to order at 4:01 p.m. Present were board members Becky Fleury, Allison Dunlap, Jennifer Balcom, Sharon Stebelton Renee Shaver, Library Director Justine Peterson and Guest Matt Cooper, from Mathew Accounting, PLLC.

Motion by Becky with support from Allison to accept the minutes as presented. **Approved.**

Motion by Allison with support from Becky to accept the financial report as presented. **Approved**

Public Commentary: Sheriff Mike Morris, Kathy McVaugh and Michele Peterson have volunteered to be Guest Readers for our Virtual Story Time.

Motion by Sharon with support from Becky to accept the Librarians Report as presented. **Approved.**

Motion by Jennifer with support from Becky to purchase a 6 month "Hunt A Killer" subscription at \$180.00. This is a Murder Mystery Program opportunity for our library patrons. **Approved**

Old Business:

- a. Due to the termination of a staff member in October, we are currently operating with 2 staff. It was suggested Justine develop a list of potential substitute staff in case of an emergency.
- b. Shiplap for the printer wall is to be ordered.
- c. Currently, there is no joint meeting scheduled between the Library and the Township boards.

New Business:

- a. Matt Cooper of Matthew Accounting, PLLC presented the BOSS (Back Office Support System) to the library board. Board members determined we need more information from the township on how the library accounts are currently managed, current costs, etc.
- b. Information has been requested from the Township on how previous snow removal costs were allocated to the library. Justine is in the process of securing a bid from the company that currently works with the Post Office.

Agenda Additions:

- a. An Eight Year Renewal for the Gratiot County Library Mileage will be on the August 2022 Ballot at the same rate (.25) we currently have.
- b. It was decided to form a committee to develop a 5 year plan on how to best use our mileage dollars. Justine, Sharon, Allison, and Jennifer volunteered.

The Next Library board meeting will be on December 14, 2021 at 4:30 p.m.

Motion by Becky with support from Sharon to Adjourn at 5:41 p.m. Minutes by Renee Shaver