

Seville Township Library Board Meeting

July 15,2025

The meeting was called to order at 4:33 p.m. Present were board members Sharon Stebleton, Allison Dunlap, Randy Bard, Becky Fleury, Judy Zimmerman, Renee Shaver, and Library Director Justine Peterson.

2. **Motion** by Randy with support from Becky to approve 5-13-25 minutes. **Approved**

3. **Motion** by Randy with support from Sharon to request first 2 new financial report pages for board meetings, and the second 2 new report pages for the meeting prior to year-end. **Approved.**

4. No public comment.

5. Seville Township Library Strategic Planning Committee Report presented.

6. **Motion** by Allison with support from Becky to accept the Librarians report. **Approved.**

7. OLD BUSINESS

a. Justine has completed the BS&A training. We have 1 day banked for future use.

b. The Library upstairs renovation has been completed.

c. **Motion** by Randy with support from Becky to approve the Fund Balance Policy via roll call vote: Becky/Yea. Allison/Yea. Randy /Yea. Sharon/ Yea. Judy /Yea. **Approved.**

d. **Motion** by Judy with support from Randy to accept the Bedbug Procedure Policy. **Approved**

e. The Library Board was made aware of a window replacement bid requested by the Township Board.

8. NEW BUSINESS

a. Library board discussed our agency/ Township agreement and steps needed for a potential separation under PA 164. **Motion** by Allison with support from Randy to pursue. **Approved**

b. Library Board chooses July 28, 2025 at 6:30 p.m. to schedule a joint meeting with the Seville Township Board.

c. **Motion** by Randy with support from Sharon to send letter to our lawyer re: Legal guidance prior to joint meeting. **Approved.**

9. AGENDA ADDITIONS

a. Renee will contact No Bull Graphics prior to September meeting re:window design options.