

## Seville Township Library Board Meeting

**November 10, 2022**

The meeting was called to order at 4:32 p.m. with board members Becky Fleury, Sharon Stebelton, Randy Bard, Allison Dunlap, Judy Zimmerman, and Renee Shaver; Library Director Justine Peterson, and Guest Tish Mallory, Seville Township Supervisor, were present.

**Board Minutes:** Motion by Randy with support from Becky to approve as presented. *Approved.*

**Treasury Report:** Motion by Becky with support by Randy to approve as presented. *Approved.*

**Public Commentary:** Tish voiced support on the updated Library Newsletter, the recent Halloween Book Walk sponsored by the Library, and our expanded public outreach efforts.

**Librarians Report:** Motion by Allison with support from Judy to approve as presented. *Approved.*

**Strategic Planning Committee:** Allison reported completion of all library policy updates; Rooms Upstairs have been organized; there was no 4<sup>th</sup> quarter committee meeting. Judy offered suggestions for activities for teens such as a Lego Club.

### **Old Business:**

- a. Board Member Swearing In; good for 2 years; completed by Tish Mallory.
- b. Lease & Fiscal Agreement: Motion by Allison with support from Randy to accept as presented. *Approved.*
- c. Power Washing: there was no response from the previous bidder, we will keep looking.
- d. MLA Conference: Justine thanked the board for the opportunity to attend & has future library plans to implement .

### **New Business:**

- a. Newsletter Updates and Possible Survey Questions: The Newsletter looks great. Tish offered the insert of library info into upcoming township mailings, such as bookmarks. Justine will continue to pursue becoming a Notary Public.
- b. Closing Dates for November & December 2022: November 24 – 26 for Thanksgiving; December 23 – 26 for Christmas and December 30 – January 2 for New Year's.
- c. Snow Removal: Agreed to use same vendor as last year.

**Agenda Additions:** Request Toys-4-Tots drop box; look into sponsoring Riverdale Author for a book signing event. Encourage the VFW to post their flyers here.

Motion by Randy with support from Sharon to adjourn at 5:51 pm. *Approved.*

**Next Library Board Meeting:** January 3, 2023 @ 4:30 p.m. - February 28, 2023 @ 4:30 p.m.

**Minutes by:** Renee Shaver