

Seville Township Library Board Meeting

May 7, 2024

The meeting was called to order at 4:45 p.m. Present were board members Becky Fleury, Sharon Stebelton, Judy Zimmerman, Renee Shaver, and Library Director Justine Peterson.

2. Minutes from March 2024 meeting will be reviewed at next meeting.

3. **Motion** by Judy with support from Sharon to accept Treasury report as presented. **Approved.**

4. No Public Commentary

5. **Motion** by Becky with support from Judy to accept the Librarian's Report as presented with approval to have a professional come in for some basic computer classes. **Approved.**

6. **Motion** by Becky with support from Sharon to accept the Strategic Planning Committee report as presented. **Approved.**

7. Old Business:

- a) Waiting for final quote and storage options from Skyline Outdoor Advertising.
- b) Lawncare contract from Koeppen Property Cleaning & Maintenance received & signed.
- c) Library Card design contest deadline extended to May 11.
- d) Reminder to look into automatic scrolling sign options for front window and redo of Quilt Square.

8. New Business:

- a) **Motion** by Becky with support from Sharon to add #14 to closing procedures re: air conditioner instructions at closing, esp. over holiday closures. **Approved.**
- b) Discussion/decision on library closure for carpet replacement/interior painting. May 18 @ 2 p.m. until June 3. Additional volunteers will be needed to box books, move shelves, etc.
- c) **Motion** by Sharon with support from Becky to approve the bid from JJ Solutions. Seville Township Board will be approached to share the cost. **Approved.**
- d) Township Accountant Change. Discussion tabled until July meeting.
- e) Outlet replacement proposal: Discussion re: doing our own switch plate updates.

Motion by Becky with support from Sharon to adjourn at 6:35 p.m. **Approved.**