

Seville Library Township Library Board Meeting July 25, 2023

The meeting was called to order at 4:43 p.m. with board members Judy Zimmerman, Sharon Stebelton, Randy Bard, Allison Dunlap, Becky Fleury, Renee Shaver, and Library Director Justine Peterson.

Motion by Randy with support from Sharon to accept the previous board minutes as presented. **Approved.**

Motion by Allison with support from Randy to table acceptance of May/June Unreconciled Financial Report until September meeting. **Approved.**

Public Commentary: None

Motion by Randy with support from Judy to accept Librarian Report as presented. **Approved.**

Motion by Randy with support from Becky to accept the Strategic Library Timeline overview as presented by Allison on behalf of the Strategic Planning Committee. **Approved.**

Old Business:

- a. The Fiscal Agreement between Seville Township and the Seville County Library has been completed and signed. We will secure our own EIN by the end of 2023.
- b. Drop Box Art Design Contest: 1. Library Board will judge the submissions. 2. Art to be library themed. 3. Library announcement to include measurements of the library box, submission deadline, how the art (digital, etc.) is to be submitted. 4. Suggested recognition of the final artist will be noted on the box. Process will be presented for decision at the September board meeting.
- c. Exterior painting of the library proposed to start in August.

New Business:

- a. Retention of Library Records: Justine presented the packet of information from the Mid-Michigan Library League. Randy offered to help Justine go through our files and archives to ensure we are properly maintaining our records as required by Michigan Law.
- b. Justine has been asked to serve of the Gratiot County Child Advocacy Board. The board asked her look into the possibility and presents her final decision at our September meeting.

Agenda Additions: None

Next Library Board Meeting: September 19, 2023 at 4:30 p.m.

Motion by Randy with support from Judy to adjourn at 5:45 p.m. **Approved.**

Minutes by Renee Shaver