

Seville Township Library Board Minutes

Annual Meeting

February 28, 2023

The meeting was called to order at 4:33 pm ET. Present were board members: Sharon Stebelton, Allison Dunlap, Becky Fleury, Judy Zimmerman, Randy Bard, and Library Director Justine Peterson. Absent was board member Renee Shaver.

- a) Call to Order
- b) By-Laws – Review and Update
 - a. Update to Officer – amend wording from “shall be chosen” to “shall be elected.”
- c) Board Members
 - a. Demographic information updated as needed.
- d) Budget Fiscal Year 2023 – 2024
 - a. **Salary Discussion:** Last raises occurred March 2022. State Min Wage is Currently at: \$10.10/ Cost of Living increase projected at 5.9%.
 - i. Library Director, Justine Peterson
 - 1. 2021 - 2022 hourly wage: \$14.30; 5 days PTO
 - 2. 2022 – 2023 hourly wage: \$15.20; 5 days PTO; **BONUS** 5 additional days personal leave
 - 3. 2023 – 2024 hourly wage: \$16.50; 5 days PTO, **BONUS** 5 additional days personal leave
 - ii. Library Clerk, Mara Winn
 - 1. 2021 - 2022 hourly wage: \$11.10; 3 days PTO
 - 2. 2022 – 2023 hourly wage: \$11.50; 3 days PTO
 - 3. 2023 – 2024 hourly wage: was updated during the regular board meeting dated 1/3/2023 to \$13.03/hour to accommodate upcoming State minimum wage increases. Increase to \$13.10; 3 days PTO.
 - iii. Substitute, Sherry Swope
 - 1. 2021 – 2022 hourly wage: N/A
 - 2. 2022 – 2023 hourly wage: \$10.25
 - 3. 2023 - 2024 hourly wage: \$10.25

Motion by Judy with support Sharon from to approve salaries as described above. **APPROVED**

- 1. Proposed 2022 - 2023 budget adjustments made to correct any negative balances and leave cushion where needed for upcoming bills through the end of the year.

Motion by Randy with support from Judy to approve the 2022 - 2023 budget (attached).

APPROVED

Motion by Randy with support from Sharon to approve the 2023 – 2024 budget (attached).

APPROVED

Motion by Randy with support from Sharon to adjourn at 5:57 pm ET. **Approved.**