

SEVILLE TOWNSHIP LIBRARY BOARD MINUTES

August 25, 2016

The meeting was called to order at 10:09 am. The original start time of 1pm was changed due to personal conflicts. The following members were present: President-Renee Shaver, Vice President- Deb Powell, Treasurer/Librarian-Alycia McKowen, Secretary-Sharon Stebelton and Barb Schulling. Presenting new board member - Rita Mason. Guest-Kathy Keeler.

The minutes from May 18, 2016 were read. A motion to approve the minutes as presented was made by Barb and seconded by Deb. Passed.

Treasurer Report:

1. An error was found. The previous balance of May 2016 (\$128,895.40) was corrected to \$129,021.14. The current balance as of July 2016 was \$144,333.86.
2. Total Income for May, June and July was \$29,300.84. Total Expenses for May June and July was \$13,988.12. For full report refer to the Treasurer Report. A motion to approve the Treasurer report was made by Bev, seconded by Rita and Passed.

Librarian Report:

1. For full Librarian Report refer to "Librarian Report" handout.

Old Business:

1. Alycia went over updates on the Upstairs Improvements and The Quilt Block project.

New Business:

1. Motion to accept Rita Mason of Sumner as a new Board Member was made by Deb and seconded by Barb. Passed.
2. Proposed new DVD Plan: that all DVDs be available for free except new releases. Motion to accept by Deb and seconded by Barb. Passed.
3. A plan for a Mobile Beacon Hotspot was presented. Company to supply the hot spot is TechSoup. Would start with two units (\$120) and a \$10 a month user fee. Late fee of \$10 instead of \$5. Refer to the contract presented by Alycia. A motion to accept the Hot Spot was made by Rita and seconded by Sharon. Passed.
4. Due to a checkout breakdown of 11% of checkouts on Saturdays and an 18%-25% of checkouts on Wednesdays a proposal was made to close on Saturdays and move those hours. Thursdays to a four hour day 2-6pm. Maybe have an event once a month on Saturdays. This would take effect after Labor Day. A motion to accept the proposal was made by Rita and seconded by Barb. Passed.
5. Kathy Keeler offered an option for the Library to buy her Hardware Store for \$89,900. Discussion and questions about the building proceeded. Will also need to discuss the idea with the Township Board. Further discussion was tabled.

The next Board Meeting will be November 10, 2016 at 10 am. That meeting will also include the Annual Meeting.

The meeting was adjourned at 11:18 am. Motion by Rita seconded by Barb. Passed.

