

Seville Township Library Board Minutes  
August 17, 2018

The meeting was called to order at 10:31am with board members Bekki Wilkins, Barb Schuiling, Becky Fleury, Sharon Stebelton & Renee Shaver present, as well as Alycia McKowen, Library Director and guests Emma Erekson library staff and Terresa Frisbie township board member.

Motion by Sharon with second from Barb to approve minutes from June 15, 2017 board meeting with 2 corrections: 1) Tish Mallory's parents donated the library drop box and not her grandparents. 2) NIS stands for National Insurance Consortium and not Nation Insurance Consortium. Motion approved.

Motion by Bekki with second by Becky to approve financial report as presented. Motion approved.

Motion by Becky with second by Bekki to accept Library Directors report as presented. Motion approved.

*Old Business:*

**Upstairs window replacement:** Committee reviewed received bids, window replacement to be completed by end of September 2017.

*New Business:*

**Homebound Delivery program:** Alycia will present suggested guidelines at our October board meeting.

**Marketing:** Motion by Becky with second by Sharon to add \$100.00 for marketing to budget ending March 2018. Motion approved.

**Reading program for children prior to Kindergarten:** Motion by Bekki with second from Sharon to start a reading program to be funded through our outreach program line item. Program will be developed in-house and reviewed yearly. Motion approved.

**Furniture Line Item:** Motion by Bekki with second by Barb to add a \$500.00 furniture line item to our yearly budget. Motion approved.

*Technology Update:*

Motion by Barb with second by Bekki to replace additional 2 monitors, 2 desktops, and Library laptop. Motion approved.

Discussion on moving front library name sign and rehangng it on north side of building facing RailTrail to help identify the building for those using the trail, since the quilt signboard has the library name across the bottom. Renee will contact Rustic Creation re getting an estimate on a signboard for the space left from removing the air conditioner. Alycia will contact Doug Swope with the same request. Renee will also look into paperwork necessary to apply for a Historical Plaque as this is our 75<sup>th</sup> year.

Motion by Becky with second from Bekki to adjourn at 11:51 am.

Next meeting: October 26 at 10:30 am

Minutes submitted by Renee Shaver, Bd. Chairperson

Approved October 26

